

A Property of the Trustees

This handbook will act as a guide to your CSA (Community Supported Agriculture) share and will help answer most questions you will have as a shareholder. By joining the Powisset Farm CSA, members agree to follow the procedures and policies outlined here, as well as to respect the farm property and all Powisset Farm employees. CSA shareholders are responsible for familiarizing themselves with the procedures and policies herein.

Table of Contents:

Why:

- Why "Community Supported Agriculture"?
- Why local?

When:

- Farm store and CSA hours
- When to pick up your share

Where:

- Where to park and where NOT to park
- Where to pick up your share

How:

- COVID-19 protocols
- Picking up your share
- Pick-Your-Own (PYO) guidelines
- Proper picking techniques
- Storing your food
- Kids and animals on the farm
- What to bring and what NOT to bring

Who:

- The farmers and staff
- Contact information
- The Trustees

Why:

Thank you for choosing to be a shareholder here at Powisset Farm and joining the rest of the community that supports local agriculture! We are so happy to have you here with us, and we hope that your time with our share and farm not only gives you a weekly taste of fresh, healthy food, but also give you a valuable opportunity to build your relationship with the land and our planet. And that connection all starts with the food you eat!

- Why "Community Supported Agriculture"?
 - Plenty of people wonder what the point of a CSA is, and why it's so important to our food system. CSAs, in which shareholders pay for food upfront, actually allow farmers to best make a living, and plan their farm according to the people that have purchased shares, rather than being entirely at the mercy of flexing purchases.
 - Part of the reason CSAs are so critical to our food system is that they are mostly made up of relatively small, local farms. Not only do these farms usually use more environmentally friendly means to produce food, but they also support local economy and community. It's even in the name – we are supported by the community, and in turn we support the community!
- Why local?
 - In a place like the US, where so much of our food system is at a national or even international scale, local food systems like CSAs actually help the whole system from breaking down. If a huge, industrial farm growing tomatoes fails due to a pest infestation, it can send serious ripples through the whole food system. But, if that happens to a small, local farm, we can work with the other farms in our area to make sure that our shareholders (you!) still get access to as much of the local bounty as possible. And we do so safely and responsibly for our customers and the land.

When:

- The farm store and CSA pick-up hours are as follows:
 - Tuesdays 1:30pm-6:3pm
 - Thursdays 1:30pm-6:30pm
 - Saturdays 9am-3pm
- You must sign up for the day that you will pick up our share for the duration of the season.
 - By committing to pick up your share on a specific day each week, we are able to plan how much to harvest each day, assuring that your shares are as fresh as possible each and every week!
 - During COVID-19, these assigned days also help us ensure safe, socially distanced pickups.
 - If at any point during the season you have concerns about your pick-up day, please email Molly Callahan at <u>farmers@thetrustees.org</u>.
- For shareholder who purchased an "every other week" share, you will be assigned to pick up your share either odd weeks (starting week 1, 3, 5, etc.) or even weeks (starting with week 2, 4, 6, etc.), and you may only pick up on your assigned weeks.
- You will get confirmation of your pick-up day no later than 1 week before the first week of the CSA.
- If you know in advance that you will not be able to pick up your share on your pickup day during a given week, you may arrange for a friend/family member to pick up your share in your place. If possible, give us a heads up that a guest will be picking up your share!
- You may not pick up more than one share per week, even if you miss picking up the previous week's share.

Where:

- When arriving at the farm, follow signs to the parking area, which is located beyond the barn.
 - Please do not park next to the barn (this storage area is an active part of our farm operation, and we need access to it at all times) OR beyond the piggery.
 - If overflow parking is needed, you may park along the exit lane by the pond and farm workshop.
- Note that parking is very limited, so whenever possible limit your pick-up to 1 car per share, including carpooling with any share partners.
- Both the CSA and the farm store are set up inside the large grayish-white barn at the front of the property.
- Please be respectful of the private residence at the end of the lane; farmers need some space to rest!

How:

• **Becoming a Member:** Thank you for signing up for a CSA share! All CSA members are required to hold a Trustees membership. To sign up or renew your Trustees membership, please contact the membership team at membership@thetrustees.org.

COVID-19 Protocols

- We are following the Trustees guidelines for the whole organization. As conditions change, we may adjust these guidelines to best keep our employees and all shareholders safe while also making progress back to "normal life". Please read your weekly newsletter for any COVID-19 protocol updates.
- All members are required to sanitize/wash hands, wear masks, and socially distance while picking up shares.
- Shareholders should bring a reusable bag to put your produce in. If you do not bring a bag, we will provide biodegradable bags inside crates to pick up produce, and all crates will be sanitized in between uses.
- Before going into the pick-your-own (PYO) fields, shareholders must wash hands at the provided handwashing station. Shareholders should bring your own scissors to use.

• Picking up your share

- Our share is set up "market style", which means shareholders get to choose from the produce available. Shareholders will either fill their own reusable bag, or a provided crate.
- The CSA and farm stand will be managed during pick-up times by a CSA crew member, who will display the produce, give directions for PYO, and answer other questions you have.
- Most shareholders require at least 15 minutes to "shop" for their share. Please allow yourself adequate time to gather your share items before the end of the CSA hours. Barn doors will close, and vegetables put away promptly at closing time to allow our sleepy farmers to get home!

• Pick-Your-Own (PYO)

- Once a week, shareholders may harvest Pick-Your Own (PYO) crops in addition to their regular share. Shareholders who have purchased a half share can pick their PYO crops on the week they are assigned to pick up their share. PYO are listed on a per-share basis, so if you split your share with anyone, you must also split your PYO.
- PYO is only open during regular share pick-up hours, so allow enough time to complete your PYO before the share room closes. Be sure to note quantity limits and instructions in the barn before you go to the field to pick.
- Please remember that PYO is for all shareholders, and in order to have enough of each crop for all members, we often wait for enough to fully mature and carefully choose the limits each week.
- We do not allow picking during rainstorms to help keep plans free of disease and keep you safe from potential lightning in the field. If a storm is brewing, you may be asked to leave the PYO field, and you can come finish your PYO on a share day later in the week.
- For those of you with children, they may come into the PYO fields, but please closely watch them and make sure they do not damage the plants or fields.
- Please be respectful of the other shareholders, and do not pick more than the limits OR when items are not listed for picking!

• Proper picking techniques

• **Peans and snap beans** – hold the stem of the plant with one hand and snap the pod off with the other.

- **Plum and cherry tomatoes** grasp the tomato and pull gently off the plant.
- **Tomatillos** pull off once the fruit has filled its husk. Check the ground for ripe fruits that have fallen.
- **Flowers** cut stems with scissors. Do not tear flowers, as that may pull the entire plan from the ground. There will be a diagram available to help you encourage the plant to keep blooming.
- **Herbs** cut outer leaves/branches with scissors. Please do not cut into the woody section of the plant, as this will inhibit future growth.
- **Strawberries** look for fruits that are fully read and pull without squeezing. Take care to avoid stepping on the plants.
- **Chili peppers** different varieties of peppers are ready at different stages/colors, so please consult our CSA staff before picking.

• Some tips on how to keep your produce fresh:

- **Beans and peas** refrigerate in a plastic bag without washing.
- **Melons** eat as soon as possible because we pick them when they are ripe.
- Cucumbers, eggplants, peppers, summer squash wipe off until dry and store in the fridge.
- **Leafy greens and green vegetables** re-rinse these as soon as you bring them home, dry them in a salad spinner, and store in a Tupperware in the fridge. Another option is to put them in a plastic bag with a paper towel to absorb the moisture.
- Herbs shake out excess water and refrigerate in a plastic bag or place stems in a glass of water.
- **Onions, potatoes, tomatoes, winter squash** place in a paper bag in a dark, dry place that is not too hot and will not freeze.
- **Root crops (carrots, beets, turnips, etc.)** let dry and then refrigerate in plastic. If they are unwashed, leave them unwashed as they store best with dirt left on.

• Kids and animals on the farm:

- Children are always welcome on the farm, but please note that this is a working farm, and it can be dangerous. For the safety of your children, we must ask parents to closely supervise their children at all times.
- Keep an eye on them while they play inside or outside, and do not allow them to climb on any tractors or equipment unless signs indicate that it is allowed.
- Stay on proper paths when picking in the fields, and make sure your children understand electric fencing and how to behave around any farm animals.
- All farm animals should be approached with caution, and always assume that all fences are electric and ON.
- Remain on the outside of fences and do not touch/feed animals unless you are with a farm crew member.
- Dogs and other pets are not permitted in order to protect livestock, ground nesting wild birds, and crop fields.

• What to bring... and what NOT to bring:

- **Bags** due to COVID-19, we have plastic bags for your shares. For shopping in our store, you can bring your own reusable bags.
- PYO materials due to COVID-19, bring your own scissors for cutting flowers and herbs, a water container to keep them fresh on hot days, and a basket/bucket for other PYO crops
- **Bathrooms** are located inside the barn and are open and available during pick-up hours.
- **Picnic** feel free to bring a picnic and friends, and spend time relaxing at the farm.

- **Pets** please leave all pets at home. They are not allowed anywhere on the property and should not be left in a hot car.
- **Service dogs** if you have a licensed service dog, they are of course welcome to accompany you anywhere on the farm. They must be under strict voice and/or least control for their own safety, particularly around electric fencing.

Who:

• Interim Farm Manager

 Jessica Rice (she/her) is the Co Grower Interim Farm Manager at Powisset Farm. Jessica is from Massachusetts and has been involved in agriculture her whole life. She started with 4H when she was in elementary school showing her rabbits and chickens. She then participated in FFA in High School. She went to college for Equine Science and Management and Agricultural Business Development. She is going into her third season farming at Powisset. Her favorite task on the farm is planting. When Jessica is not at the farm, she is most likely with her horse Luna.



• Agriculture Team Logistics Coordinator

 Molly Callahan (she/her) is the Agriculture Team Logistics Coordinator for The Trustees. Molly is from Massachusetts and grew up exploring Trustees properties all her life! Before joining the team this Spring, Molly worked as a field hand and farm stand manager at Barrett's Mill Farm in Concord, MA. When she's not on the farm, Molly loves to put her music performance degree to use singing and playing the trumpet!



• If you have any questions about the CSA or agriculture in general with The Trustees, please email us at farmers@thetrustees.org, and we will get back to you as soon as possible!

Trustees



The Trustees manage Powisset Farm and its Community Supported Agriculture program. The Trustees are committed to upholding the vision of Amelia Peabody to maintain a vibrant, working farm, here in perpetuity.

Trustees members include more than 100,000 people like you from every corner of Massachusetts. We love the outdoors. We love the distinctive charms of New England. And we believe in celebrating and protecting them – for ourselves, for our children, and for generations to come.

As a CSA shareholder and Trustees member we hope you will take advantage of your membership to participate in a wealth of programs around the state. Take a guided hike, bring family or friends to a seasonal festival, join a cooking class, or take a walk through some of the most beautiful landscapes, historic houses and breathtaking farms in the world.

Community Supported Agriculture is just one of the many happenings at Powisset Farm. Seven days a week, you can enjoy hiking our lovely trails, bird watching, and picnics on the farm lawn. On any given day, you may see cows, pigs, songbirds, deer, wild turkeys and the occasional coyote or fox. The landscape is diverse, and changes from wooded wetlands to hayfields to pasture.

Powisset Farm trail maps are available at the information kiosk by the parking lot, or in the farm stand. You can also download a map at <u>thetrustees.org/place/powisset-farm/</u>.

Please enjoy many visits here. This is your community farm.

Thank you!

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Give us a follow: Instagram: @powissetfarm

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Or join us online: www.thetrustees.org