



# Property Photography Use Agreement

## The Stevens-Coolidge Place

Effective: July 1, 2019

### PHOTOGRAPHY USE AGREEMENT

The property is owned and managed by The Trustees of Reservations, a member-supported nonprofit conservation organization that preserves, for public use and enjoyment, properties of exceptional scenic, historic, and ecological value in Massachusetts, and works to protect special places across the state. The Stevens-Coolidge Place is available as a site for commissioned or in-kind professional outdoor photography/portraits. However, in order to provide the best possible experience and avoid conflicts with other visitors to the property, the following guidelines must be followed:

1. Whenever a photographer is commissioned to take portraits/photographs and would like to use the Stevens-Coolidge Place as a setting, the user (photographer or client) must sign and adhere to this agreement.
2. The photographer must hold a FAMILY MEMBERSHIP TO THE TRUSTEES. (tax deductible \$70). This membership must be purchased ahead of time at The Stevens Coolidge Place or over the phone (978) 689-9105.
3. Check availability and book the date with the Engagement Office: 978-356-4351 x3202
4. Photography Rates:
  - a. Friday, Saturday or Sunday: \$100 per hour; \$50 for each additional hour
  - b. Monday, Tuesday, Wednesday, Thursday: \$50 per hour; 25 each additional hour
  - c. Season pass: Up to 10 sessions anytime: \$500
  - d. Extended Season pass: Up to 20 sessions anytime: \$700
5. No more than 20 people, including the photographer may attend the photo session.
6. The User is not entitled to exclusive use of the property.
7. The grounds will remain open to the public.
8. Considerations of public safety and the protection of the manmade and natural resources at The Stevens Coolidge Place shall have absolute preference over any of the User's activities.
9. The Trustees reserves the right to monitor all of the User's activities and prohibit any use that it deems to be in conflict with the Stevens-Coolidge Place and/or The Trustees operating policies, including but not limited to:
  - a. Conduct which disturbs the tranquility of the property or its enjoyment by others is prohibited
  - b. Littering is prohibited. Please carry out anything you carry in.
  - c. Cutting or removing vegetation is prohibited.
  - d. Walking in flower beds is prohibited.

1 Initials/Date: \_\_\_\_\_

- e. Alcoholic Beverages are not permitted on the property at any time.
  - f. Nudity is prohibited.
10. User shall be responsible for all of the actions and activities of their party (photographer, client and guests). The User agrees to assume all liability for any property or personal damage resulting from their use of the property. The User shall hold the Trustees of Reservations harmless for any loss, injury, damage or expense arising out of his use of the property.
  11. The photographer, clients and guest shall park in the parking area provided on Chestnut Street.
  12. For individual contracts, this agreement must be signed and returned at least 48 hours prior to the photography session. The session's availability is on a first come, first served basis, based on receipt of check. In the event of rain, you will have an opportunity to a rescheduled date. For season passes, full payment is due upon receipt of this agreement. A letter of contract will be sent as proof of contract. Photographer will be required to show letter upon request by staff.

**Date of Request:**

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Preferred Date & Time of Use

**I have read and here by agree to the terms and conditions set forth in this agreement:**

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User's Signature

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Date

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Company or Group Name

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Address

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Phone

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Email

Trustees Membership #: \_\_\_\_\_

**Approved by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please make checks payable** to The Trustees of Reservations and mail to: The Trustees of Reservations  
113 Andover Street North Andover, MA 01845

**For any questions** please contact: Kate Bibeau kbibeau@thetrustees.org 978-356-4351 x3202

2 Initials/Date: \_\_\_\_\_